



# CARE STAFFING

Professionals

## Care Staffing Professionals Job Description

### **Position:** Emergency Medical Technician - Basic

This position description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications which may be required of the employee assigned to the position. Depending on the size of the facility the job duties may vary. Receipt of the job description does not imply nor create a promise of employment, nor an employment contract of any kind; my employment with the Company is at-will.

### **Position Summary**

Emergency Medical Technicians - Basic (EMT-B) respond to emergency calls to provide efficient and immediate care to the critically ill and injured, and to transport the patient to a medical facility. In the meantime, Emergency Medical Technicians - Basic can work in a wide variety of medical settings and facilities ranging from hospitals to private laboratories. Emergency Medical Technician - Basic often possess primary certifications as Emergency Medical Technician - Basic with an additional license in Emergency Medical Services

### **Position Responsibilities**

Common responsibilities of Emergency Medical Technicians – Basic include (but are not limited to):

- Opening and maintaining an airway
- Ventilating patients
- Administering cardiopulmonary resuscitation, including use of automated external defibrillators
- Providing prehospital emergency medical care of simple and multiple system trauma such as
- Controlling hemorrhage
- Treatment of shock (hypoperfusion)
- Bandaging wounds
- Immobilization of painful, swollen, or deformed extremities
- Immobilization of painful, swollen, or deformed neck or spine
- Providing emergency medical care to
- Assist in emergency childbirth
- Manage general medical complaints of altered mental status, respiratory, cardiac, diabetic, allergic reaction, seizures, poisoning behavioral emergencies, environmental emergencies, and psychological crises. Additional care is provided based upon assessment of the patient and obtaining historical information

- Searching for medical identification emblems as a guide to appropriate emergency medical care. - assisting patients with prescribed medications, including sublingual nitroglycerin, epinephrine autoinjectors and hand-held aerosol inhalers
- Administration of oxygen, oral glucose and activated charcoal
- Reassuring patients and bystanders by working in a confident, efficient manner
- Avoiding mishandling and undue haste while working expeditiously to accomplish the task.

Depending on setting, may also:

- Restocks and replaces used linens
- Blankets and other supplies
- Cleans all equipment following appropriate disinfecting procedures
- Makes careful check of all equipment so that the ambulance is ready for the next run
- Maintains ambulance in efficient operating condition
- Ensures that the ambulance is clean and washed and kept in a neat orderly condition
- Accordance with local, state or federal regulations, decontaminates the interior of the vehicle after transport of patient with contagious infection or hazardous materials exposure
- Determines that vehicle is in proper mechanical condition by checking items required by service management. Maintains familiarity with specialized equipment used by the service
- Attends continuing education and refresher training programs as required by employers, medical control, licensing or certifying agencies.

### **Other Responsibilities**

- Follows facility and OSHA safety rules and procedures while on assignment
- Follows facility and Care Staffing Professionals Unusual Occurrence Protocol
- Respects cultural and religious practices of patients
- Upholds HIPAA regulations
- Punctual and dependent for assigned/confirmed shifts

### **Position Requirements**

- Current Emergency Medical Technician License, in good standing with the State certification board
- High school graduate preferred
- One (1) year EMS experience in corresponding setting is preferred
- Clear background check and drug screen
- Eighteen (18) years or older
- Federal-, State- and Care Staffing Professionals-required credentials current and on file
- Able to read and write consistent with job requirements; cognitive skills as related to the position
- Proficient interpersonal relations and communicative skills

### **Working Conditions**

The EMT-B uses the knowledge of the condition of the patient and the extent of injuries and the relative locations and staffing of emergency hospital facilities to determine the most appropriate facility to which the patient will be transported, unless otherwise directed by medical direction. The EMT-B reports directly to the emergency department or communications center the nature and extent of injuries, the number being transported and the destination to assure prompt medical care on arrival. The EMT-B identifies assessment

findings, which may require communications with medical control, for advice and for notification that special professional services and assistance be immediately available upon arrival at the medical facility.

## Physical Demands

Emergency Medical Technicians - Basic may spend a great deal of their professional day walking, standing, moving and manipulating equipment, as well as lifting and moving objects, equipment and supplies. It is reasonable to anticipate lifting a minimum of 100 pounds or more in any given day. Being able to push a minimum of 50 pounds or more may occasionally be required, depending on the specific style or type of care provided.

In the performance of certain patient care tasks, the Emergency Medical Technician – Basic may be expected to have sufficient manual dexterity in order to safely perform various skills and techniques. Tasks and expectations may vary by clinical site and medical practice.

Emergency Medical Technicians – Basic may also be expected to have a level of visual and auditory acuity sufficient to meet the needs of their job tasks. Corrective equipment and devices may enhance the person's ability to achieve the appropriate level of acuity.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to stand and talk or hear. The employee is frequently required to use hands to finger, handle, or feel; and reach forward with hands and arms. The employee is required to sit and stoop, kneel, or crouch.

Physical Demand Ratings are an estimate of the overall strength requirements that are considered to be important for an average, successful work performance of a specific job. In order to classify the occupation of a worker with a physical demand rating, the most strenuous and frequently performed tasks are evaluated. The overall physical demand rating for a job of the Emergency Medical Technicians falls within the **Sedentary** classification according to the Dictionary of Occupational Titles.

\*Physical demands as published by the US Department of Labor, 1991 in the Dictionary of Occupational Titles, 4<sup>th</sup>, Edition. You may contact Care Staffing Professionals' Human Resources Department for a comprehensive list of physical demands.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_